

**Twin Valley Community Local S.D.  
Regular Board Meeting Summary Report  
Monday, October 27, 2014**

**I. OPENING:**

A. Call to Order

B. Roll Call

Be\_x\_\_ De\_x\_\_ Pe\_x\_\_ Ra\_x\_\_ Ma\_x\_\_

C. Pledge of Allegiance

D. Invocation Mr. Randolph

E. District Mission Statement: Mr. Maggard

*“The Mission of the Twin Valley Community Local School District is to provide a safe learning environment where all children are challenged to achieve their maximum potential based on individual needs and abilities, utilizing a team effort among parents, educators, staff and community.”*

F. Adoption of Agenda Approved

Recommend that the October 27, 2014 Regular Board Meeting Agenda be approved.

Addendum was added under Treasurer’s Report, Item E. Then and Now.

**II. APPROVAL OF MINUTES:       Approved**

Recommend that the Minutes of the September 22, 2014 Regular Board Meeting be approved.

**III. RECOGNITION OF PUBLIC – AGENDA ITEMS ONLY:**

Public may address the Board:

*Visitors that wish to address the Board are requested to state their name, address, topic and organization (if appropriate) and comply with the Board Policy pertaining to visitors.*

All meetings of the Board and Board-appointed committees will be open to the public. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation will be permitted at each meeting. Each person addressing the Board shall state his/her name and address. If several people wish to speak, each person is allotted three (3) minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so.

None requested

**IV. ADMINISTRATIVE REPORTS**

A. Mr. Kyle Mahan/Mr. Wayne Cooper – Director of Food Service

Mr. Cooper reviewed his monthly report, explaining that is was a six week report covering August and September. He reviewed menu considerations for the new

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USDA requirements. Also, he reviewed the implementation of surveying students to determine their likes and dislikes regarding new trial foods.

B. Mr. Lee Myers – Transportation and Maintenance Supervisor

Mr. Myers reviewed his monthly report.

C. Mr. Scott Cottingim – 7-12 Principal

Mr. Cottingim reviewed his report. He explained that a new tree was planted in the honor of former board member Al Combs. He summarized the accomplishments of the fall sports teams.

D. Ms. Patti Holly – K-6 Principal

Ms. Holly reviewed her monthly report. She thanked the PTO for raising money to, again, purchase another LCD projector for classroom use. She also shared that there would be a Parents' Night to help introduce the new K-6 math curriculum.

E. Dr. Marvin Horton – Director of Pupil Services

Dr. Horton reviewed his monthly report. Mr. Delong asked if he or Mr. Cottingim felt that our graduates were performing well on college entrance exams. They both report that our students are keeping pace with the ever increasing curricular demands of getting our graduates "college and career ready."

**V. BOARD MEMBER COMMENTS**

Mr. Beneke thanked Debbie Price and Darcy Robinson for their many years of dedicated service to the school district. Also, he congratulated the fall athletes.

Mr. Delong mentioned that he had noticed the additions and improvements to the Athletic webpage. Mr. Cottingim explained that Glen Mabry is to thank for all his hard work on the Athletic webpage.

Mr. Pemberton, also, thanked Debbie Price and Darcy Robinson for their service to the district. Also, he appreciated the large amount of community interest in the JJ Huddle voting on our varsity football team.

**VI. DISCUSSION/INFORMATION ITEMS**

A. Ohio School Board Association Policy Updates: First Reading

AFC-1, AFC-2/GCN-1, GCN-2 Evaluation of Professional Staff

EB Safety Program

EBC Emergency Management and Safety Plans

EFF Food Sale Standards

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IF Curriculum Development  
IGAD Career-Technical Education  
IGBEA, IGBEA-R Reading Skills Assessments and Intervention  
IGD Cocurricular and Extracurricular Activities  
IGDJ Interscholastic Athletics  
IGDK Interscholastic Extracurricular Eligibility  
IIA Instructional Materials  
IIAA Textbook Selection and Adoption  
IKF Graduation Requirements  
JHCD, JHCD-R-1, JHCD-R-2 Administering Medicines to Students

**B. Cameras on Busses**

Dr. Moore asked for the board members' input on the addition of cameras for new bus purchases.

**C. Capital Projects, 5-year Plan**

Dr. Moore explained that he had reviewed with the administration team their input on permanent and capital project needs for the K-12 facility. He stated that he asked each of them to survey their staff members for input as well. The goal is to have a 5-year Capital Projects plan ready for board members' consideration in January 2015.

**D. Superintendent Evaluation Work Plan**

Dr. Moore asked the board members to read over the 2014 – 2015 Superintendent Evaluation Work Plan document and make suggestion for changes or additions to the strategies and action steps. Dr. Moore explained that the Work Plan document is used by the administration to guide the district's human and physical resources in the accomplishment of the district goals.

**VII. BOARD MEMBER REPORTS (As requested)**

**A. Mr. Beneke, Legislative Liaison**

Mr. Beneke thanked Amanda Beneke for, once again, taking a group of elementary students to present their science unit "Energy Transfers and Circuits" at the state Capital Conference.

**B. Mr. Delong, Student Achievement Liaison**

NA

**C. Mr. Randolph, District Athletic Council Liaison**

Mr. Randolph congratulated the Cross Country team going to the state playoffs.

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***ADOPTION OF CONSENT CALENDAR – FINANCIAL***

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **Items A through D** be adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

**VIII. TREASURER’S REPORT                      Approve**

A. Financial Reports

Recommend motion to approve Financial Reports as submitted.

B. Payment of Bills

Recommend motion to approve payment of bills as submitted.

C. Five Year Forecast

Recommend motion to approve the Five Year Forecast as submitted.

D. Advance of Funds

Recommend motion to approve advancing \$20,000 from 001 General Fund to 006 Food Service Fund.

E. Then and Now (addendum)

*Recommend the board approve the purchase order to the Preble County ESC for \$4350.00 with funds available August 20, 2014 (then) and now.*

**IX. OLD BUSINESS:**

None at this time.

***ADOPTION OF CONSENT CALENDAR – NEW BUSINESS***

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **Items A through Item D** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

**X. NEW BUSINESS:    Approved**

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- A. Waibel Energy – Energy Service Agreement (ESA)  
Recommend the board approve the Waibel Energy – Energy Service Agreement (ESA) retroactive to October 1, 2014, for a total cost of \$17,400.00 with a DP&L rebate of \$9,900.00 and a \$7,500.00 guaranteed reduction in energy costs.
- B. National FFA Convention Field Trip  
Recommend the board approve the over-night field trip for Vocational Agriculture students to attend the National FFA Convention in Louisville, KY October 29, 2014 through November 1, 2014.
- C. Ohio School Boards Association Web Based Conversion Service  
Recommend the board approve the contract for the Ohio School Boards Association Web Based Service for the 2014 – 2015 school year for \$1,550.00.
- D. Accumulated Leave Plan Restatement  
Recommend the board approve the restatement of the Twin Valley Community Local Schools 403(b) Plan effective October 27.

***ADOPTION OF CONSENT CALENDAR – PERSONNEL***                      ***Approved***

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **Employment – Certificated Item A through Supplemental Item B** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

***Employments – All employment is contingent upon the named person meeting all Federal, State of Ohio, Preble County Educational Service Center, and Twin Valley Community Local School District employment requirements for that position.***

**Employment – Certificated**

- A. Substitute Teacher Roster  
Recommend the board approve the amended Preble County Educational Service Center Substitute Teacher roster.
- B. Teacher Resignation  
Recommend the board approve the resignation for the purpose of retirement of Darcy Robinson at the end of the 2014 – 2015 school year. [Exhibit A]

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**Employment – Classified**

A. Food Service Resignation

Recommend the board accept the resignation of Debra Price from her Food Service position, effective November 21, 2014. [Exhibit B]

B. Education Aide

Recommend the board approve LaDonna Meyer as Educational Aide, effective immediately.

C. Assistant Treasurer

Recommend the board approve a two year contract to Angie Morgan retroactive to October 9, 2014 through July 31, 2016 with an annual salary of \$33,000, SERS pick up of 10%, and 10 vacation days per year.

D. Substitute Positon

Recommend the board approve Paula Bassler as substitute Educational Aide and Substitute Secretary pending current Educational Aide Permit and BCI/FBI background check.

E. Substitute Position

Recommend the board approve Rebecca Montgomery as substitute educational aide and substitute food service employee pending current Educational Aide Permit and BCI/FBI background check.

**Employment – Supplemental**

A. Saturday School Monitor

Recommend the board approve Patrick Shockey as Saturday School Monitor for the 2014-2015 school year.

B. 2014-2015 Supplemental Extracurricular Positions

Recommend the board approve the following individuals be employed for the respectively listed supplemental contracts for the 2014-2015 school year, pending current Pupil Activity Supervisor Permit and BCI/FBI Background Check.

**Supplemental Contracts 2014-2015**

Chad Newport

Basketball, Boys 7<sup>th</sup> Grade

Sheryl Byrd

Junior Class Advisor

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**XI. RECOGNITION OF PUBLIC – PUBLIC COMMENTS**

Kathy Landwehr stated that the band had its last OMEA completion and received an Excellent rating, but did not qualify to go to the state completion. She stated that it had been a tough year with students dropping out and missing practice or competitions due to conflicts with other fall sporting programs. She added that the Band Boosters were able to renew the non-profit status, which had lapsed two years prior. She asked about the district’s position on selling the old band uniforms. Mrs. Rachel Tait explained it could be done, but the Band Boosters would need to submit a sales project potential form to Mr. Cottingim that would explain the usage for the funds that were to be raised.

**XII. EXECUTIVE SESSION (If needed)**

If required, resolution will contain specific language regarding the purpose pertaining to the requirements of ORC 121.22 (G)(1)

Consideration of administrative contracts.

Motion: Beneke

Second: Randolph

Vote: 5-0      Be Yes    De Yes    Pe Yes    Ra Yes    Ma Yes

Time In: 7:47 P.M.

Time Out: 8:50 P.M.

**XIII. ADJOURNMENT**

Recommend that the meeting be adjourned.

8:51 p.m.

